

# TEXAS SIGN ASSOCIATION 59<sup>TH</sup> ANNUAL CONFERENCE

June 21-23, 2012

Moody Gardens Hotel Spa & Convention Center  
Galveston, TX



## ***Instructions for Booking Online Reservations***

There is a block of rooms reserved for **Texas Sign Association** at **\$199.00 plus per night, plus tax**. In order to get the special rate the special id needs to be used.

### **For Reservations Made over the Telephone**

Please call the toll free reservations number; 888-388-8484 any time between 7am and 11pm seven days a week. In order to get the special \$199.00, the caller must give the reservations agent the Group ID Number: 31114 or ask for the **Texas Sign Association** block.

### **For Reservations Made Online**

- 1- Go to the Moody Gardens Hotel website: [www.moodygardenshotel.com](http://www.moodygardenshotel.com)
- 2- Just below the flashing banner is a box that says **Reservations**. Type in the check-in date and fill in the number of **Adults** and **Nights** in the boxes below. Then click the **Submit** box.
- 3- The next page that comes up is the Main Reservations Screen. Just above the calendar boxes are some navigation tabs. Go to the **Group** tab and click the tab.
- 4- The next page that comes up is the **Attendee Log in** page. In the **Attendee Code** box type in **37009135**. Then click the lower box that says **Sign In**.
- 5- You are now on a page that is titled **Texas Sign Association**. Now you will need to select the room type you would like. After selecting room type then Click **Continue This Reservation in the lower right hand of the screen**.
- 6- The next page you will need to enter all your information into including your credit card information. On the left hand side of the page there is a summary of the days you will be staying with us and the cost of your room.
- 7- After entering all your information, on the bottom left of the page you will need to select **I have read and agree to the Terms and Conditions**.
- 8- You will be then directed to the final page that will show your reservation is complete. On the top left hand side of the page it will have your confirmation number. Print this page and keep as your confirmation

Should you have any questions while making the online reservation, you are welcome to call **888-388-8484** for assistance. Thank you



***June is a busy  
time!***

***Moody Gardens  
Hotel rooms fill  
quickly so....***